



Announcement of the Faculty of Engineering

Subject: Energy Conservation Measures and Guidelines for Work From Home (WFH)

Following the announcement by Rajamangala University of Technology Thanyaburi on energy conservation measures and Work From Home (WFH) guidelines for relevant personnel, these measures aim to reduce energy consumption in the public sector and enhance the efficient use of national resources in accordance with government policy. These measures also support the continuous and effective operation of the University's missions in education, research, academic services, and administration.

Therefore, the Faculty of Engineering hereby announces the following measures:

1. All personnel and units within the Faculty of Engineering shall strictly comply with the energy conservation measures and Work From Home (WFH) guidelines as stipulated in the announcement of Rajamangala University of Technology Thanyaburi, Clause 1, Subsections (1), (2), and (4).

2. To reduce electricity consumption, the use of passenger elevators in the Faculty of Engineering Office Building shall be regulated as follows:

1) The building's elevators stop are designated at the 3rd, 5th, 7th, and 9th floors.

2) Personnel traveling between the 1st and 2nd floors are encouraged to use the stairs.

3) Persons with disabilities, elderly persons, pregnant women, or individuals with health-related needs may contact the Building and Facilities Unit or the security office at Tel. 0 2549 3391 for assistance.

4) In cases involving the transportation of heavy items or the use of building facilities for academic service activities, the Building and Facilities Unit must be notified on a case-by-case basis.

3. Academic staff are primarily required to perform their duties through WFH. However, they may be required to work on-site at the Faculty of Engineering to ensure the unit's operations continue smoothly and efficiently, without affecting the Faculty's core responsibilities or disrupting government operations. The head of each unit shall have the discretion to determine the appropriate working arrangements.

4. Instructors are requested to adjust teaching and learning formats as appropriate. Courses may be conducted online or on-site, depending on the course, to ensure continuity of instruction and maximize benefits for students. For courses requiring laboratory facilities,

arrangements shall be made as appropriate, with energy conservation measures taken into consideration.

5. Support staff shall perform their duties through WFH for two days per week, as deemed appropriate to the nature of their responsibilities. Heads of units shall assign tasks, determine appropriate work arrangements and communication channels, and require staff to submit reports on their work performance using the forms prescribed by the Faculty. These measures are intended to ensure operational continuity and efficiency without adversely affecting the Faculty of Engineering's core responsibilities or causing any detriment to official operations.

6. For the final examinations scheduled during 16–29 March 2026, examinations shall proceed as scheduled “ON-SITE” at the Faculty of Engineering. Personnel shall perform their assigned duties accordingly. For courses with examinations conducted outside the official schedule, such as engineering project courses, instructors or course coordinators may determine appropriate examination arrangements.

7. Vice Deans, the Head of the Dean's Office, Heads of Departments, and Heads of Centers shall closely supervise, monitor, and evaluate the performance of personnel working under WFH arrangements and ensure that they remain reachable during official working hours.

8. In cases of urgent duties or where necessary for the effective operation of the university, faculty, or department, supervisors or heads of units shall have the authority to require personnel to report for “ON-SITE” duties as deemed necessary and appropriate.

9. All personnel and units within the Faculty of Engineering shall also comply with Clause 6 of the announcement issued by Rajamangala University of Technology Thanyaburi regarding energy conservation measures and Work From Home (WFH) guidelines.

This announcement shall take effect from 16th March 2026 onwards and shall remain in force until further notice or until an amended announcement is issued. All personnel and units under the Faculty of Engineering are required to comply with this announcement from 16th March 2026 until any subsequent revision is officially announced.

Announced on 14th March 2026

Sirichai T.

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Dean, Faculty of Engineering